Toronto Police Service – *Honour Wall*

This procedure establishes the Toronto Police Service – *Honour Wall* which commemorates members of the Toronto Police Service who have died in service of the community. The Toronto Police Service - *Honour Wall* consists of four panels that will commemorate the following:

1. Members who have died in service during World War I
2. Members who have died in service during World War II
3. Members who have died In the Line of Duty
4. Members who have died Because of the Line of Duty

These panels will be placed on the same physical wall and have equal prominence.

The Chief of Police is responsible for authorizing all inscriptions onto the Toronto Police Service - *Honour Wall*.

Definitions

Line of Duty Incident	Includes an event in which a member is involved, or otherwise exposed to, while in the lawful performance of duty, and for the purpose of protecting and serving the public.
Injury or Trauma	Adverse impact(s) sustained by the member which may be the result of a single Line of Duty Incident, or the result of multiple such incidents.
Because of the Line of Duty Death	A Member Death where injury or trauma, sustained during the course of their policing duties, was determined to be a significant contributing factor.
Member	Means any police officer, civilian member, or auxiliary member of the Toronto Police Service. Includes members who have separated from the Service.
In the Line of Duty Death	A Member Death where injury or trauma, sustained during the course of their policing duties, was determined to be a predominant contributor.

Honour Wall – Advisory Committee	A committee established by the Chief of Police to administer the Toronto Police Service – *Honour Wall* procedure and make recommendations to the Chief as to whether a deceased member meets the criteria for inclusion and upon which panel their name should be inscribed. The committee is outlined in Appendix A (Yet to be created).

Application Process

The Chief of Police is responsible for ensuring there is a process in place for the receipt and review of all applications for member name inclusion on the Toronto Police Service - Honour Wall.

Toronto Police Service members who die from mental health injuries will have an equal opportunity, as members who die from physical injuries, for inclusion on the Honour Wall.

Procedure

When a member dies, any member or the deceased member's family may make a application to the Chief of Police, in the prescribed form (available online), to have the death recognized on the Toronto Police Service – *Honour Wall.* Upon determination by the Chief of Police that the criteria for such recognition have been met, the name of the deceased member shall be inscribed on one of the *Honour Wall* panels.

The Chief of Police may make an application to have members considered for inscription on the Honour Wall retroactively.

Applications shall contain a comprehensive summary of the facts and circumstances concerning the member's death. Applications shall indicate how the member's death meets each of the criteria set out below. On behalf of the Chief of Police, the Honour Wall Advisory Committee shall review the application and based on the established criteria and any other relevant considerations, make a recommendation to the Chief of Police as to whether or not the deceased member's name will be inscribed on the *Honour Wall,* and, if so, on which panel it should be placed.

The Chief of Police shall make the final determination for inclusion on the *Honour Wall* and on which panel the deceased's name will be placed.

The *Honour Wall* commemorates those who have died as a result of their service. By paying homage to members who, through their service and devotion, embody the noble qualities, ideals and values of the Service, it is intended to inspire those who continue to serve, to celebrate the life of the deceased and provide a place for families and those impacted to honour them, to destigmatize mental health injuries and to prevent future

deaths. As such, those professional activities that distinguish the individual as a member of the Service must have predominantly or significantly contributed to the member's death.

In order to best achieve the goals of creating this *Honour Wall*, a wall devoted solely to those who have died in service of the community, this procedure has been established and will be maintained. The *Honour Wall* will serve as a powerful reminder that the duties of Toronto Police Service Members inherently expose them to traumatic events that, despite the best efforts of the Service, can cause injuries – including injuries that are often not visible.

The following are the criteria and the administrative process for advancing a candidate for inclusion on the *Honour Wall*. The process establishes the role of both the Chief of Police and the Honour Wall Advisory Committee.

Criteria

The following criteria apply to determinations regarding inclusion on the Toronto Police Service - *Honour Wall*:

1. The deceased member must have been an active member of the Service, engaged in their duties, at the time of the incidents giving rise to the injury or trauma.

2. The deceased member must have been acting in good faith, in the lawful performance of duty, and upholding the duties of their position and core values of the Service at the time the incidents giving rise to the injury and trauma occurred.

3. The injury or trauma must have been a predominant or significant contributing factor that led to the death of the deceased member (as described). The Chief of Police and the Honour Wall Advisory Committee may engage experts or others as they see fit, in order to thoughtfully consider whether these criteria have been met and if met, determine which panel the Member will be inscribed on.

4. The Chief of Police, at their discretion, may decline to approve any application if the deceased member was facing the potential of criminal or disciplinary charges for serious misconduct at the time of the death. However, the potential of criminal or disciplinary charges will not automatically disqualify an application where the injury and trauma may have contributed to the behaviour(s) that gave rise to the alleged misconduct.

The Office of the Chief, or designate, will provide responses to all applications. A application is complete when all of the information requested in the application form has been provided, together with all supporting documentation the applicant wishes to be considered or which the Chief of Police requests.

The decision of the Chief of Police on any application is final; however, should new information become subsequently available, the applicant may request a reconsideration based upon the inclusion of that new material. The Chief of Police retains the discretion not to reconsider a decision, or to decline to approve a reconsideration application, depending on the circumstances.

The Service will endeavor to provide decisions to all applications within a six (6) month timeframe. Complex applications may require additional time and consultations by the Chief, in which case applicants will be notified that their application will require more than 6 months.

Inscription and Remembrance Ceremonies

The Service will recognize each member whose name is inscribed on the Honour Wall in the following way:

1. The Service will conduct an inscription ceremony for each member when their name is first added to the Honour Wall. Every inscription ceremony will be given the same significance, recognition and importance. Families and/or loved ones of those members being inscribed shall be consulted in advance the inscription ceremony.

2. There will be a minimum of one remembrance ceremony each year, for each panel. The yearly remembrance ceremony for each panel may be conducted on the same date or on different dates. Each panel's remembrance ceremony will be given the same significance, recognition and importance.

The inscription and remembrance ceremonies will be coordinated by the Chief's Ceremonial Unit or designate.

Note: The Chief of Police and the Honour Wall Advisory Committee are not restrained from engaging and consulting with any expert, stakeholder, or any other person in their consideration of any aspect of an application, when considering any determinations on criteria for inclusion or when preparing for Inscription or Remembrance Ceremonies.